How do I keep in touch and find out more?

**VISIT US:**
Library Homepage
http://lib.xjtlu.edu.cn

**ASK US:**
Lib-Answers
图书馆一站式参考咨询平台
http://libanswers.lib.xjtlu.edu.cn

**FOLLOW US:**
Library Wechat
图书馆微信公众号
XJTLU_Library

**LIKE US:**
Library Weibo
图书馆新浪微博
@西交利物浦大学图书馆

**HOW TO RENEW ITEMS**
如何办理续借手续
Any borrowed item can be renewed online via Library Catalogue System, or you can go to the Library Circulation Desk on the 3rd floor with the book that has to be renewed. Postgraduate students and Undergraduate students are allowed up to 5 renewals on each item. Academic staff, Administrative staff, PHD students have unlimited renewal on borrowed books. The due date of the renewed book will be re-calculated from the renewed date.

You can renew an item if:
- You have overdue items in your account.
- You have reached max renewal quota.
- The item is reserved by other user or has been recalled by the Library.

If you cannot renew an item, you can:
- Check your account for overdue items.
- Check maximum renewal quota.
- Review item reserve status or recall status.

HOW TO RENEW ITEMS IN THE LIBRARY CATALOGUE SYSTEM
如何在图书馆系统中续借图书

2. Click on “Current Borrowing” on the left side of the “My Library” page.
3. Select the item(s) to be renewed and click on “Renew” button.

The message “Renewed successfully” will be displayed if the renewal is successful. A new due date will be displayed if you refresh the web page.